

Greater London Authority & London Plus Community Resilience Fund Application Guidance

What will the Community Resilience Fund support?

The Community Resilience Fund will support a wide range of projects to help make London a more resilient city. We are looking to fund projects that focus on **partnership building** between the community and voluntary sector, local authorities, and other statutory partners.

Applicants will need to confirm that they have agreement with their local authority and/or Borough Resilience Forum to be eligible to apply.

Projects must focus on planning, responding, and recovering to and from emergencies.

Projects should focus on two or more of the following outcomes:

- Increased community preparedness for emergencies
- Improved relationships between VCS and statutory agencies
- Improved communications channels for responding to emergencies
- Improved data and insight into community preparedness

Projects should last for six months, taking place from March 2023 and ending by September 2023. Final reports will be due in September 2023.

What grants are available?

£55,000 is available to support the implementation of community resilience projects. Small grants of up to £5,000 are available for community and voluntary sector organisations. Local authorities will be asked to contribute in-kind.

The deadline for applications is **Wednesday 25th January 2023**.

Who are eligible organisations?

Applications are open to fully registered organisations, including:

- registered charities including charitable incorporated organisations
- formally constituted community groups
- social and not-for-profit businesses including community interest companies and social enterprises
- community benefit societies
- community infrastructure organisations

All organisations applying will be asked to provide:

- your Charity and/or Company number
- governance documents such as your organisation's constitution

- your most recent financial accounts

What are the grant funding terms?

Funding offers to successful applicants will be made subject to the applicant's acceptance of a grant agreement that must be signed before the project can start.

Payments will be made according to the following schedule:

- 80 per cent upfront, on return of signed funding agreement
- 20 per cent on completion, subject to submission of a satisfactory final report on outcomes and proof of expenditure.

We understand some organisations may have cashflow issues. We are happy to discuss alternative payment schedules for successful projects.

What costs will the grant cover?

We will fund a broad range of activities and the costs associated with running them. Your grant can cover the costs of project management, including contributing to core staff costs for their time spent working on the project.

Costs could include (but are not limited to):

- **professional fees:** the cost of hiring in people to help with your project – artists, consultants, professional advice
- **venue hire costs:** for example, what it costs you to rent a hall or other type of space for your project
- **accessibility costs:** costs associated with making your project accessible, such as British Sign Language interpretation
- **equipment and resources:** the hire or purchase of any items of equipment you may need to run your project and other resources costs such as arts equipment, printing costs
- **staff costs:** and other costs directly related to the running of your project. This could include sessional coaches or instructors which have been created specifically for your project
- **volunteer costs:** expenses to support volunteer's participation in the project including refreshments
- **digital costs:** such as digital subscriptions, platforms, and hosting. It may include software and hardware directly related to the delivery of the project
- **transport:** to help you, your staff and volunteers or participants get to your project and back
- **overheads:** such as administrative and office costs up to 10% of your total grant amount.

The Community Resilience Fund is to support partnership work, so we will not fund direct activity with clients or users.

How do I apply?

Please see below the links to the eligibility quiz and application form for this Fund.

[Eligibility Quiz](#)

[Application Form](#)

The deadline for applications is **Wednesday 25th January 2023**.

How do I best complete the application form?

The application form for the Community Resilience Fund is split into four sections. Section three will be used to assess your project's suitability for the fund.

The application form sections are:

- **Section 1: About your organisation** – these questions are designed to check whether your organisation is eligible for the fund, and to enable due diligence checks to be carried out. They are not scored, but all organisations must meet the eligibility criteria.
- **Section 2: About your project** – these questions provide an overview of your project and the activities that will take place. They are not scored but will be used to check that your project meets the core aims of the fund.
- **Section 3: Application questions** – these questions will be scored and will determine the successful projects.
 1. You will be asked to provide details of your organisation's experience of working with community, voluntary and faith sector groups and in responding to emergencies.
 2. You will be asked to select your project outcomes and detail your project outputs.
 3. You will be asked to describe your approach to the project, including details of partners and your project plan.
 4. You will be asked about your budget for your project, including if you have secured any other funding for the project.
- **Section 4: Declaration** – these questions will ask you to declare you have understood the application, that the details you have provided are true, and that the GLA can contact you.

What are the assessment criteria?

Questions will be scored using the following scale:

Score	Description
0	No answer received.
1	Limited answer received, which did not provide enough detail.
2	Satisfactory answer received, which met basic requirements.

3	Good answer received, which described the answer in good detail.
4	Excellent answer received, which went above expectations.

There are a total of four scored sections in the application. Each section will be scored out of four and evenly weighted, so there is a total maximum score of sixteen.

What is the assessment process?

Once you have submitted your application, it will be assessed according to the following process:

1. **Shortlisting:** all applications are scored by a minimum of two assessors from the Greater London Authority and London Plus. Applications that score less than an agreed threshold will be rejected at this stage.
2. **Grants panel:** shortlisted applications are reviewed by the grants panel for a final funding decision. The panel will include officers from the Greater London Authority, London Plus, and other partners. The panel will review applications collectively to ensure a breadth of project outcomes and locations.

We expect final funding decision on all applications to be made no later than Monday 20th February 2023. During the assessment process, we may contact you to clarify points in your application, or to ask for more information.

Any offer(s) of funding will be made subject to you accepting a grant agreement which must be signed before your project can start.

How can I get support in applying?

We will be holding an **information session on 9th January 2022** so that organisations can hear about this opportunity and have a chance to ask questions.

You can [register for the information session here](#).

Having read the fund's guidance, applicants who still have queries about their application are able to contact:

Emily Coatham, London Plus Coordinator
crf@londonplus.org

Cliff Fleming, Principal Community Resilience Officer
Clifford.fleming@london.gov.uk