

london plus

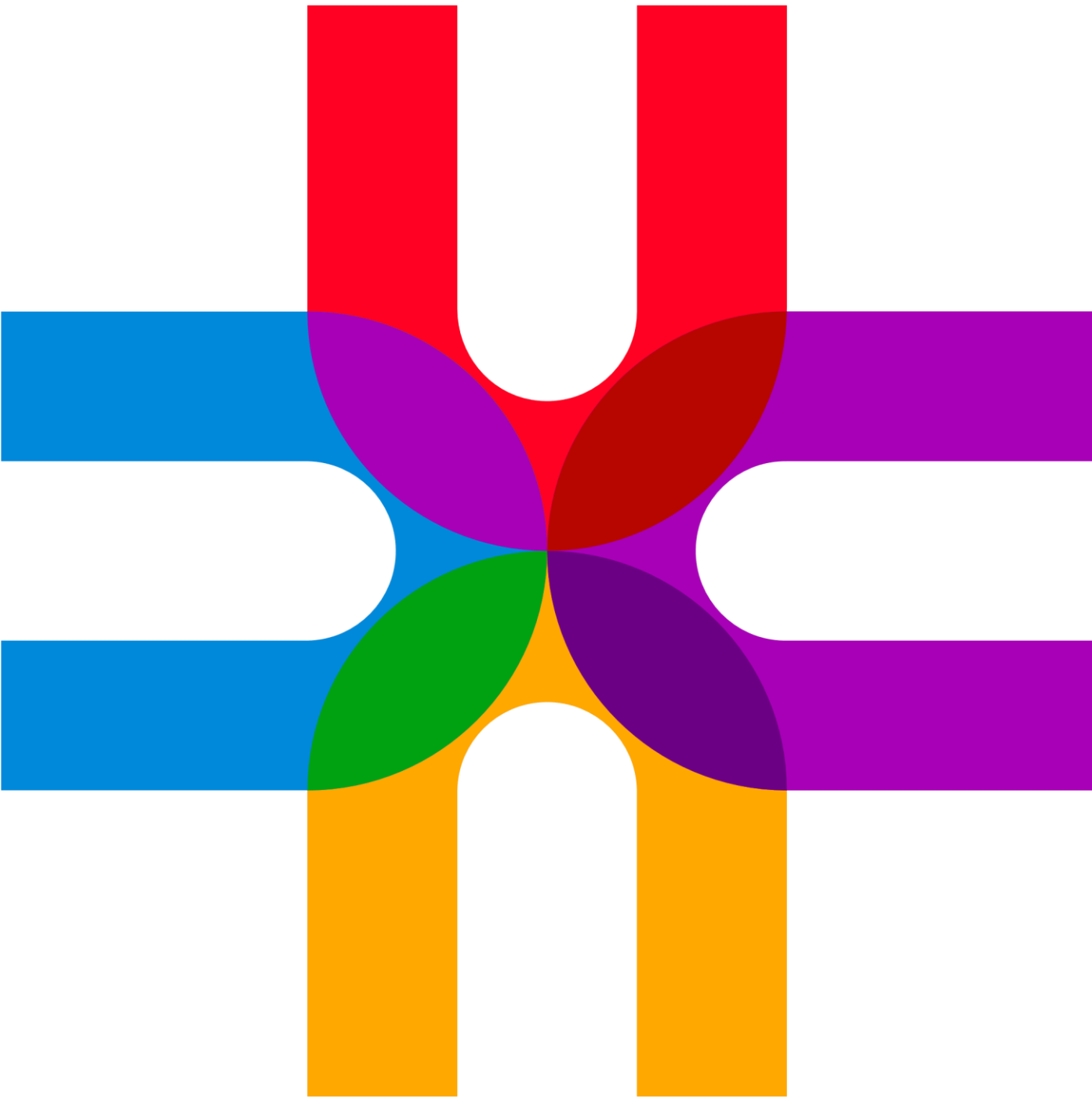


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Recruitment Pack – Project Manager (Social Prescribing)

Thank you for your interest in this role.

London Plus is a young charity that has successfully established itself and built a positive reputation across London. Our work supports London's voluntary and community sector by providing connections to policy-makers, collecting data, developing insights, and running networks.

We have played an important role in the response to Covid and contributed to a growing appreciation of the value and importance of civil society. We have strong links across London's voluntary and community sector, as well as with charitable funders, the GLA, London Councils and specialist groups.

Since October 2020 we have received funding from the [National Academy for Social Prescribing](#) (NASP) for our role as London's Regional Development Partner for the Thriving Communities Programme. NASP works with partners in each of the seven NHS Regions across England, to build and deliver their [Thriving Communities development programme](#), to help support local voluntary sector and community groups and link workers.

The Project Manager role is your opportunity to help shape the practice of [social prescribing](#) in London by supporting local organisations form strategic partnerships across sectors and learn from each other. There is a growing recognition that social and community activities deliver profound health benefits. This is at the heart of social prescribing. The NHS Long Term Plan and the Mayor of London's Health Inequalities Strategy both recognise the value of social prescribing. The voluntary and community sector is a key partner enabling delivery of these activities, particularly as we think about our recovery from Covid.

You will be joining our small and agile team working on vital issues to help communities across the city. We welcome applications from all sectors; the important thing is that you understand and are passionate about helping civil society in London. If you are ambitious to achieve more and relish a challenge, and are collaborative as well as pragmatic in your approach, we would love to hear from you.



Martin Brookes
Chief Executive, London Plus



Background Information

London Plus

Our **Vision**: A city where all Londoners can thrive.

Our **Mission**: Championing London's civil society through insight, influence and powerful connections.

Our **Values** are London's values:

- We promote equality and champion diversity
- We actively collaborate
- We are always learning
- We act with integrity
- We are bold
- We look for the bigger picture

Our **Brand**:

- Keep it simple
- Be smart
- Think big

London Plus team

The London Plus staff team current consists of five people. The new role will increase the number to six. There are 11 trustees.

For more information see londonplus.org



Job Description – Project Manager (Social Prescribing)

Responsible to:	Chief Executive
Salary:	£34,000 per year pro rata
Contract Duration:	September 2021 – March 2022 with possibility for extension
Hours:	Part-time, 28 hours per week (days negotiable)
Direct reports:	None
Location:	Currently home-based during the pandemic. When office-based: Kennington Park Business Centre, 1-3 Brixton Rd, London, SW9 6DE. The role will require some travel across London to attend meetings, Covid dependent.
Benefits:	25 days holiday per annum (pro rata) Flexible working, Pension – Employer contribution: 5%

Main Purpose:

To continue the development and delivery of the NASP (National Academy for Social Prescribing) Thriving Communities Programme across the London region. Working with and supporting the six partners from the voluntary sector and the six NASP regional partners.

The six delivery partners from the voluntary sector are representative of all the boroughs across London.

The NASP regional partners are: Natural England, Historic England, Sport England, Money and Pensions Service, NHS England and Improvement and Arts Council England.

Background:

The Thriving Communities programme began in October 2020 and has established strong partnerships and structures. The focus of this role is supporting organisations to deliver the programme across the whole of London. Shaping the programme provides an opportunity to make a real difference to local organisations and communities tackling health inequalities.

A core part of the programme is [Learning Together](#) which aims to support local voluntary sector and community groups to grow their knowledge, networks and form partnerships across the different sectors to tackle health inequalities. You will be working with the regional team to lead and drive the delivery of this across London.

Principal Responsibilities and Accountabilities:

- Managing and coordinating the work of our delivery and regional partners to ensure effective delivery of the Thriving Communities programme
- Develop relationships with voluntary sector infrastructure organisations across all London boroughs to support delivery partners
- Collate information and evidence including case studies to promote social prescribing in London including among policy-makers other key stakeholders
- Co-ordinate the design and delivery of the Learning Together programme including recruitment, administration and organising webinars
- Work with the NASP Learning Lead for London to help support and deliver the Learning Together programme
- Ensure that the programme works inclusively with all communities, including Black, Asian and ethnically diverse communities



- Help local voluntary and community groups develop partnerships with organisations working on physical activity, nature, arts and culture and financial wellbeing
- Promote new funding opportunities for local voluntary sector and community groups
- Support effective evaluation for the regional development programme

General responsibilities applicable to all staff

All staff are required to work as part of a team and contribute to the overall aims and objectives of London Plus. Staff are expected to be an advocate for the organisation and operate in accordance with the values, policies, and procedures.

The above list of duties and responsibilities is not exhaustive, employees may be required to undertake other responsibilities and training as requested and as appropriate to your role level.

Additional Reading

[NHS long term plan](#)

[Social prescribing next steps](#)

[The London Health Inequalities Strategy](#)



Person Specification – Project Manager (Social Prescribing)

Requirements	Essential	Desirable
Knowledge required	<ul style="list-style-type: none"> • Knowledge of the work of the voluntary and community sector • Understanding of the pressures that local voluntary organisations and community groups face, especially under Covid where resources have been stretched • Understanding of the health landscape within London and the ability to build relationships key partners 	<ul style="list-style-type: none"> • An understanding of the link between social prescribing and health inequalities
Experience required	<ul style="list-style-type: none"> • Working with multiple stakeholders and managing relationships • Organising and delivering complex programmes with partners • Experience of designing all or part of a project or programme • Experience of working inclusively with those communities most impacted by Covid, including Black, Asian, and ethnically diverse communities 	<ul style="list-style-type: none"> • Strong connections with local voluntary infrastructure organisations • Experience of developing, writing, and promoting case studies • Demonstrable track record of working to support local voluntary sector and community groups across London
Skills and aptitudes required	<ul style="list-style-type: none"> • Excellent written / verbal communication skills • Excellent project management and reporting skills • Ability to effectively manage simultaneous and competing priorities in a complex programme • Excellent collaborator; able to build trusting long-term relationships with leaders across local systems • An ability to work on own initiative, and prioritise a complex range of tasks with minimum of supervision 	<ul style="list-style-type: none"> • An ability to deliver presentations to a range of audiences
Personal qualities required	<ul style="list-style-type: none"> • Energetic self-starter • Good team player • Personal resilience • Able to motivate and inspire others • Displays a strong empathy with the values and vision of the organisation, including a commitment to celebrate diversity 	



Application Process

If you would like to apply for this position, please submit the following:

- A full CV;
- A two-page supporting statement that tells us why you are interested in the post and how you meet the requirements of the person specification.

Applications should be submitted [here](#).

- If you would like an informal chat about this role, prior to applying, please contact our Chief Executive, Martin Brookes (martin@londonplus.org). He will arrange a time to speak.

Next Steps

Closing Date: Monday 30th August COP

Shortlisted candidates will be notified by: Friday 3rd September

Interviews: W/C 13th September. Date TBC.

